



HollidaySmiles

DENTISTRY

PATIENT APPOINTMENT INFORMATION

We recognize that in today's busy world, adhering to a schedule is important for everyone; therefore, we work diligently to see our scheduled patients on time. To make this happen, we do several things:

1. We work by appointment.
2. Your appointment times are scheduled for only you. We do not double-book appointments.
3. We require a 48 work-hour notification of any change in your appointment.
4. We email, text, or phone several days ahead requesting a confirmation response to solidify your appointment. Please note, it is important that you respond to this initial confirmation request.
5. ***If we do not receive a confirmation response by text, email or phone 48-hours before your appointment time, your appointment may be given to another patient.*** If this is necessary, it will postpone your treatment and possibly jeopardize your oral health and comfort.
6. In the rare case that a patient does not show-up for a scheduled appointment or notification of change is received less than TWO WORKING DAYS PRIOR, a credit/debit card or deposit may be required to schedule another appointment.

We appreciate the opportunity to be a partner in improving and maintaining your oral health and will work hard to get you in and out of your appointments on time. We look forward to working together to achieve the goals you have for your oral health and smile.

Thank you for your understanding in this important matter.

Acknowledgment Signature:

I, _____ (patient, parent, or guardian if under 18), have read this document and completely understand it.)